Welcome to Miss Page’s Class

AVID 3

Dear student,

Welcome to AVID! This course is designed to enhance your literary and study skills in order to prepare you for a four-year university. This class will cover various standards designed to prepare you for university courses and the SAT by enhancing your literacy skills. Throughout this year you will complete tutorials, serve your community, prepare for the SATs and write drafts of your college application. As always, I am honored to teach AVID. I believe in the AVID program and the pride of graduating from college. I look forward to spending this year with you.

Sincerely,

Miss Page

**Class Expectations**

* Respect: Respect yourself, each other, the teacher, and the classroom materials.
	+ Rule #1: Listen while I am talking. Do not engage in side conversations or talk over me.
* Effort: You must try.
	+ Rule #2: Be seated and start your journal when the bell rings. Have all necessary materials out on your desk.
* Professionalism: Be prepared to learn every time you enter the classroom.
	+ Rule #3: Put away phones, grooming tools, food, gum, hats and other distractions.

**Consequences for Breaking Class Expectations/Rules**

* First time: I will give you a verbal warning (depending on severity of offense).
* Second time: I will require you to attend a conference with me in my classroom during lunch. I will also call home.
* Third time: I will write a referral to the office for Saturday school.

**Electronic Items**

Electronic items, especially phones, should be put away while in class. If you need to charge your phone, you can come in during break, lunch or after school. Do not charge your phone during class. Using a phone in class will result in the following consequences:

* First time: I will give you a verbal warning.
* Second time: I will collect your phone and hold it until the end of the day.
* Third time: I will turn your phone into the office to be picked up the following Monday**.**

**Materials Needed**

The materials needed for this class are listed below. If you cannot afford to buy the materials, let me know. I will help you get the materials you need. If you forget to bring the materials one day, you may borrow from the bookcase next to the door. Get the materials needed before the bell rings.

3-ring binder

Composition book/journal

Pencils

Blue or black pens

Red pen

Highlighter

AR Book

**Journal Writing**

One of the most important aspects of this class is journal writing. Journals help students to build writing skills, brainstorm and express their opinions. We start every class with a journal entry. Students must bring their journals daily. If a student forgets a journal one day, he/she can complete the journal entry on a separate piece of paper and glue that paper inside his/her journal for homework.

**Absences**

When you return from being absent, check the absent folder for your class. It is located next to the door. Then, check the calendar to see what you missed. Ask another student for the journal question. If you know you’ll be absent, let me know ahead of time. I will help you get your make up work before you are absent.

**Late Work**

Late work is accepted with the following guidelines:

* Daily assignments are not accepted late. These assignments are those listed on the unit’s table of contents and are worth 10 points each. These assignments must be complete and turned in on their due date in order to receive credit.
* Most other assignments will be accepted with a 10% reduction for each day late. For example, a student who turns in an essay 3 days late will lose 30% off of the total score.
* Absent students are given the same number of days to make-up work as they were absent. For example, a student absent 3 days has 3 days to make-up their work.
* Long-term assignments may not get extra time.
* If a printer at home is broken or out of ink, a student may print in the library or career center before class. I will not print assignments for students from my computer. A malfunctioning printer or computer is not an excuse for a late assignment. The assignment will be marked as late.

**Homework and Out of Class Passes**

At the beginning of each semester, students are given passes for homework and to leave class.

* The homework passes are meant to be used when a student mistakenly did not bring a completed homework assignment to class. Theses passes are not meant to be used because a student chose not to do an assignment. These passes may only be used for the 10 point daily assignments. They do not apply to essays, projects or AR points.
* Students are also given passes to exit class when needed; for example, to use the restroom. These passes can be submitted at the end of the semester for extra credit. If a student would like to use a pass during class, he/she can raise their hand and I will sign the pass when it is a good time to leave class.

**Academic Honesty**

It is expected that all students understand the difference between working together and copying. This applies to all assignments. If I suspect that your work has been copied from another student or outside source, I will confront you about it, contact a parent/guardian, and write a referral. Cheating is unacceptable.

* First time: I will give you a zero for the assignment and write a referral.
* Second time: I will give you a failing grade for that grading period.

**AR Points**

Students must obtain a novel for Accelerated Reader (AR). The goal of AR is for students to improve their reading skills. After completing a novel, students must take an AR test in the library. Tenth graders must complete 15 AR points per semester. Eleventh graders must complete 20 AR points per semester. Points are due the Friday before finals.

**Office Hours**

If you need to meet with me outside of our regular class time, come to my classroom. I am available at lunch or after school. I am not available before school or at break. You may also make an appointment to meet with me during study hall. Tests and quizzes may be made up during study hall or after school. Make an appointment first so I can be prepared with the test you need.

**Grading Scale**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| A+AA- | 100 – 9796 – 93 92 – 90  |  | D+DD- | 69 – 6766 – 63 62 – 60 |
| B+BB- | 89 – 8786 – 83 82 – 80 | F | 59 or less |
| C+CC- | 79 – 77 76 – 73 72 – 70  | Note: For credits to count for university, you must pass with a C- or higher.  |

**Contact Information**

The best way to get in touch with me is my email spage@santapaulaunified.org. You can also call the school and leave a voicemail at 805-525-4400 x9118. English is my primary language but I can communicate Spanish as well. Parents can contact me in either language. If a translator is needed, I will consult the student’s counselor.

**Signatures**

Student

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, have read and understand the class policies.

X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, have read and understand the class policies.

X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_